

**TRUSTEES OF RYEHILL VILLAGE HALL  
MINUTES OF MEETING HELD ON  
WEDNESDAY 21 JUNE 2017**

1.	<p><b>PRESENT:</b> Bottomley, Campbell, Cook, Doyle, Hardy, Robinson, Steel, West, K Wilson  <b>GUEST:</b> Christine Metcalf – Paragon Space</p>	
2.	<p><b>APOLOGIES:</b> Forbes, Richardson, M Wilson</p>	
3.	<p><b>DECLARATION OF INTEREST:</b> K Wilson, West, Robinson</p>	
4.	<p><b>MINUTES OF THE PREVIOUS MEETING:</b>  Minutes of the meetings held on 19 April 2017 were approved. Cook, Robinson and Doyle abstained due to not been at meeting.</p>	
5.	<p><b>MATTERS ARISING:</b>  <b>Update on Renovation:</b>  Avril told meeting that she had met with Paragon Space and the Building Inspector who wanted to check the ground works etc. He had a number of serious concerns regarding putting new doorways through to the original building. He said that if the two single doors to the new pod are removed and replaced with a double door to the pod, as per the plans, then he will need to have a structural engineer look at it and will insist on a steel frame as it is part of the structure of the building. He recommends that the doors stay as either 1 or 2 single doors? He also insists on a fire door been added to the back of the pod. He does not recommend a door (in time) be put through from the pod to the kitchen as this again will affect the structure of the building and a further structural engineers report will be needed and further steel work will need to be added.</p> <p>Based on this information Avril was asked to have a Structural Engineer report to see if the work can be done and report back.  Christine from Paragon Space told meeting that they would store the pod until a report has been brought to the next meeting.</p> <p>K Wilson told meeting that the timbers would also need to be looked at as detailed in Douglas Jarram’s report and Avril was asked to obtain a report for this. It was recommended that she contact Cook group. If this could be done before the next meeting a ceiling price of £2,000 was agreed to move forward with the work.</p> <p>J West told meeting that she had purchased vacuum cleaner for Ryehill at a cost of £19. She was asked to take the receipt into the office and It was <b>RESOLVED</b> to reimburse her with the cost.</p>	
6.	<p><b>ALLOTMENTS:</b>  Avril told the meeting that the maintenance men were sometimes been spoken to in an unacceptable manner when cutting the grass at the allotments. It was agreed that a sign be erected informing all allotment holders that this will not be tolerated.</p>	

7.	<p><b>ACCOUNTS:</b></p> <p><b><u>Expenditure</u></b></p> <p>ERYC – pest control 239.90</p> <p>Yorkshire water 27.40</p> <p>Paragon Space Ltd – 25% of total cost 5291.70</p> <p><b><u>Income</u></b></p> <p>Village Hall 322.40</p> <p>Allotments 97.00</p> <p>Trustees 100.00</p> <p><b><u>Account Balance – as at 21 June 2017</u></b></p> <p>Current account 16246.46</p> <ul style="list-style-type: none"> <li>• The monthly accounts were accepted – <b>Proposed West/ Doyle - Agreed.</b></li> </ul>	
8.	<b>AOQ:</b>	